

WELCOME TO JACKSON ELEMENTARY SCHOOL

Dear Family Members and Students:

This year promises to be a great one for the students, parents and staff at Jackson. As your principal, I look forward to this year and to the opportunity of serving you in any way possible. The staff members are dedicated, committed and well qualified for their assignments. The spirit of the entire community is positive and encouraging. We will continue to provide excellence in education. The state's commitment and support of elementary education and its effort to change the financing of public schools so that it is more equitable is very encouraging.

Our primary focus is to work toward goals of academic excellence and more parental involvement in our school.

This handbook has been prepared to assist you in answering some questions you might have concerning the school operation. Certain rules, regulations, procedures and responsibilities are also being listed. These have been formulated in an attempt to assure that the students here will be able to work and play in an atmosphere of safety, security and pleasantness.

As the instructional leader of Jackson Elementary School, I am aware of the large responsibility that this position requires. I solicit your support and cooperation as we work together to provide our boys and girls with the best education to be found anywhere.

Sincerely,

R. Green-Causey, Ed. D.
Principal
Grades Pre-kindergarten/Head Start - 2nd

Jackson Elementary School Vision Statement

Through active participation of school, home, and community, all Jackson students will be given opportunities to obtain high standard of both academic and social achievement in order to become responsible, productive, and goal-oriented citizens.

Jackson Elementary School Mission Statement

The mission of Jackson Elementary School is to provide a highly enriched curriculum that is appropriate to move our students from what they know to what they need in a way that is motivating and challenging both to students and parents so that all children can develop intellectually, socially, and emotionally at their own pace.

Chapel Hill I.S.D. Mission Statement

Chapel Hill Independent School District works through a team effort between home, school, and community to:

- provide a safe and nurturing learning environment
- provide opportunities for social and academic growth
- produce positive and productive members of society

OFFICE PROCEDURES REQUIREMENTS FOR

ENROLLMENT

- Child's Social Security Card
- Birth Certificate
- Withdrawal paper from previous school / Report Card
- Immunization Record
- Proof of residency (recent utility bill of parent(s), guardian or other person with legal control of the child under a court order)
- Pre-kindergarten and Head Start only - Proof of income

Upon enrollment, office staff will complete an Enrollment Form and an Emergency Card. Please mention any unusual physical problems your child may have so they may be recorded on the Emergency Card.

Please help us keep the information on the cards current by phoning the office concerning address, phone number, or other changes.

IMMUNIZATION REQUIREMENTS FOR 2007-2008

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical or religious reasons, the student will not be immunized. The immunizations required are: diphtheria, rubeola (measles), rubella, mumps, tetanus, Haemophilus influenzae type B, and poliomyelitis, hepatitis A, hepatitis B, and varicella (chicken pox). The school nurse can provide information on age-appropriate doses or on an acceptable physician-validated history of illness required by the Texas Department of Health. Proof of immunization may be personal records from a licensed physician or public health clinic with a signature or rubber-stamp validation.

If a student's religious beliefs conflict with the requirement that the student be immunized, the student must present a statement signed by the student (or by the parent, if the student is a minor) stating that immunization conflicts with the beliefs and practices of a recognized church or religious denomination of which the student is an adherent or member. This statement must be renewed yearly.

If a student should not be immunized for medical reasons, the student or parent must present a certificate signed by a U.S. licensed physician stating that, in the doctor's opinion, the immunization required would be harmful to the health and well-being of the student or any member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long condition.

WITHDRAWAL PROCEDURES

If a child is to be withdrawn from Jackson Elementary, the parent or guardian should send a note to the teacher or office. The note should state the date of and reason for withdrawal. Withdrawal forms cannot be completed until all items are cleared: cafeteria, library, and textbooks. The withdrawal form must be signed by the parent or guardian of the child.

STUDENTS GOING HOME WITH OTHER STUDENTS

If a student is to go home with another student, permission notes are to be received from the parents of each child. The notes should be approved by the principal and given to the bus driver affected by the request.

LOST AND FOUND

Parents should see that the student's name is written on the inside of all coats, backpacks, and other frequently lost items.

Please label student clothing and classroom supplies. Found items will be placed in a box in the storage room of the gym. Unclaimed items will be donated to charity at the close of the school year.

SCHOOL PHONE

The school phones are for business use. Students are not permitted to use the phone except in cases of illness or emergency. The student's teacher and an office staff member will give permission for each call.

Students may receive telephone calls only in cases of an emergency. The school secretary can take and deliver a message to a student; students will not be called from their classrooms except for an emergency.

STUDENT WELFARE

STUDENT MEDICATION

REGULATIONS CONCERNING THE ADMINISTRATION OF MEDICATIONS IN SCHOOL:

Strict guidelines must be followed concerning giving students medication at school. The medication must be sent in its original bottle with the name of the medication on the bottle. The parent must send a note stating how often the medicine should be given, the correct dosage, and the time of the last dosage. The nurse will return the medicine after school with a note giving the time the last dose was given at school.

Non-prescription medication may be administered if a statement from the physician accompanies the request from the parent or legal guardian. Parents or legal guardian may come to school to administer non-prescription medication without a physician's statement.

In all cases, medication should be in the original containers. Administrative regulation to policy FFAC.

COMMUNICABLE DISEASES

The principal shall exclude from attendance any student suffering from a reportable disease, as defined by the Texas Board of Health, until one of the criteria for readmittance is fulfilled.

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To protect children from contagious illnesses, students infected with certain diseases are not allowed to come to school while contagious. Parents of a student with a communicable or contagious disease should phone the school nurse or principal so that other students who have been exposed to the disease can be alerted. These diseases include:

Amebiasis	Hepatitis Viral A	Pinkeye (Conjunctivitis)	Tuberculosis, Pulmonary
Campylobacteriosis	Impetigo	Ringworm of the scalp	Whooping Cough (Pertussis)
Chickenpox	Infectious mononucleosis	Rubella (German Measles),	
Common cold with fever	Influenza	Including typhoid fever	
Fifth disease (Erythema Infectiosum)	Measles (Rubeola)	Scabies	
Gastroenteritis, Viral	Meningitis, Bacterial	Shigellosis	
	Mumps	Streptococcal disease, invasive	

Students with head lice are to be excluded from school until they have received treatment. When a student returns, he/she must present proof of treatment by bringing the box top from the lice shampoo or a note from the parent. They will not be readmitted until this is done. They will be rechecked upon return to school to see if treatment was satisfactory.

Students excluded for reason of communicable disease shall be readmitted by one or more of the following methods, as determined by the local health authority:

1. Certificate of the attending physician attesting to their recovery and noninfectiousness.
2. Permit for readmission issued by the local health authority.
3. After a period of time corresponding to the duration of the communicability of the disease, as established by the commissioner of health.

SCHOOL NURSE

A school nurse will be on campus five days a week. She will assist in vision and hearing screening for our students and will serve as the contact person for most medical problems. The nurse will assist the school principal in decisions concerning diseases that require the child to be excluded from school and readmitted after such illnesses.

STUDENT INSURANCE

Student insurance is available at a nominal cost to the parent. It is optional. Claim forms are available from the school secretary and should be completed by the parent and presented to the doctor or hospital. The school does not insure the child, but only provides information and forms for this program.

CHILD ABUSE AND NEGLECT

Recently more publicity has been given to the national crisis of child abuse and neglect. State law requires that anyone having knowledge of child abuse or neglect must report the information to the proper authorities. The school principal, counselor, or nurse will speak with anyone having concerns relating to this problem.

STUDENT SAFETY

SEVERE WEATHER AND FIRE DRILLS

Drills are held each month to assure that students know what to do in case of a fire alarm or a severe weather alert.

WEATHER-RELATED SCHOOL CLOSINGS

Ice or snow may force the closing of schools for safety reasons. Daily announcements concerning possible closings will be made near 6:30 AM on the local radio and television stations. If the school day is to be shortened due to inclement weather, this announcement will be made on radio and television stations, also.

FIELD TRIPS

The following regulations shall be observed on trips sponsored by the Chapel Hill Independent School District:

1. Students travel by transportation provided by the school unless:
 - A. Parents personally transport students at the close of the activity.
 - B. A parent makes other arrangements for the student's transportation. The parent must secure prior permission from the Principal.
2. Students taking a school-sponsored trip shall be under the supervision of a teacher or other authorized school personnel.
3. Students **MUST** return the completed Field Trip Permission Form giving permission for the student to go on a trip. **THE FORM SHOULD NOT BE CHANGED IN ANY WAY.**
4. Each student must realize that he/she represents Chapel Hill schools. Therefore, he/she has a responsibility to create the best impression possible. Many people get their only impression of Chapel Hill by observing how students conduct themselves.

BRING ITEMS TO SCHOOL

Because of safety and other concerns, pets, toys, toy guns, knives, swords, science equipment and other related items should not be brought to school unless they are to be used in a planned school-related activity at the request of the teacher.

EARLY ARRIVERS

(K-2) Students who arrive at school prior to 7:45 AM should go directly to the cafeteria.
(Pre-K & Head Start) Students should go to the Head Start hallway from 7:30 a.m. to 7:45 a.m.)

STUDENTS LEAVING DURING THE DAY

If a student is to leave during the school day, the parent must come to the office and sign that the child is leaving school. If anyone other than the parent or guardian is to pick up the child, the parent must send a note or phone the school giving this permission.

Any bus transportation changes should be received by staff members as early in the day as possible.

ATTENDANCE

Absences affect a student's academic growth and progress. In addition, the compulsory attendance law requires students to attend school for a minimum of 90% of the school calendar days in order to receive credit. If a student must be absent, especially for several days, please communicate with the school. A written note giving the reason / date(s) for the absence must be sent to the school the day following any absence. Students will be allowed to make up work missed because of excused absences. Excused absences are absences due to illness or emergency. The principal will determine whether an absence is excused or unexcused.

Between a student's 6th and 18th birthdays, attendance is required each day during the instructional year unless the student is otherwise legally exempted or excused. School employees must investigate and report violations of the state compulsory attendance law. These attendance requirements also apply to any District-required tutorial sessions. A student absent without permission from school, from any class, or from required tutorials, will be considered truant and subject to disciplinary action.

STUDENT DRESS CODE *(Taken from the CHISD Student Code of Conduct.)*

The district's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority.

Student dress reflects the quality of the school and affects students' conduct. Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. Any article of clothing, jewelry, body decoration or hair style extreme enough to create a distraction or disturb the normal routine of school shall be deemed inappropriate. The district prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations.

The District prohibits pictures, emblems, or writings on clothing that:

1. Are lewd, offensive, vulgar, or obscene.
2. Advertise or depict tobacco products, alcoholic beverages, drugs or any other substance prohibited under Board Policy FNCF (LEGAL).

The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above and with the student dress code.

Examples of inappropriate and unapproved choices of clothing, jewelry, body decorations, or hair style include:

1. Hats, caps or bandannas
2. Tank tops or low-cut clothing (neck or underarm)
3. Clothing that exposes bare midriffs, i.e. crop tops
4. Exposed body piercing jewelry
5. Thongs or shoes designed for beach or bath wear
6. House shoes
7. Excessive or distracting makeup / hair color
8. Obscene language or symbols, provocative pictures, advertising of tobacco or narcotics on clothing, jewelry, or exposed body parts
9. Symbols on clothing or jewelry that would distract or cause undue attention
10. Racially related symbols, emblems, pictures, words, slogans, or tattoos
11. Symbols, words, or slogans cut into hair that are obscene, racially related, provocative, or otherwise deemed inappropriate by the campus principal
12. Excessively loose clothing that results in "sagging"
13. Dark glasses (unless prescribed by a physician)
14. See-through, provocative, or excessively tight clothing, i.e. spandex tights, shorts or pants and excessively tight dresses and skirts
15. Intentionally torn clothing
16. Clothing worn in a manner for which it was not intended, i.e. backwards, inside out, off-the-shoulder suspenders
17. Any accessory or clothing article deemed gang related as determined by the school administration

Dresses, skirts, all split garments, and shorts must be long enough to maintain dignity while sitting and /or standing.

Shirts that were made to be tucked in should be tucked in.

Pants must be worn at the waist of the student.

Shorts must be hemmed or cuffed garments that are designed for outer wear. Walking shorts, "skorts", jams and culottes are examples or styles that are normally permitted.

Not to be worn are cutoffs, wind shorts, short shorts, boxer shorts, P.E., athletic or jogging shorts, bicycling shorts or pants.

Students must wear appropriate undergarments.

It is recommended that earrings not be worn to school because of safety reasons.

Chapel Hill ISD discourages the wearing of expensive jewelry and other apparel and is not responsible for lost or stolen items.

Teacher / coaches / sponsors may define appropriate dress for school-sponsored trips and extracurricular activities. Students who violate those standards may be removed or excluded from the activity for a period determined by the principal or sponsor and may be subject to other disciplinary action.

FINAL DECISIONS ON THE APPROPRIATENESS OF SCHOOL DRESS REST WITH THE CAMPUS ADMINISTRATION.

If the principal determines that a student's grooming violates the dress code, the student shall be given an opportunity to correct the problem at school. If not corrected, the student shall be assigned to in-school suspension for the remainder of the day or until the problem is corrected.

A student whose clothing violates the dress code shall be assigned to in-school suspension either for the remainder of the day or until a parent or designee brings an acceptable change of clothing to the school.

Repeated dress code offenses may result in more serious disciplinary action. Appropriate discipline procedures shall be followed in all cases in accordance with the Student Code of Conduct.

The principal, in cooperation with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity. Students who violate dress and grooming standards established for such an activity may be removed or excluded from the activity for a period determined by the principal or sponsor, and by be subject to other disciplinary action, as specified in the Student Code of Conduct.

CURRICULUM

GRADING - REPORT CARDS

Grades are based on student performance. Student work will be sent home on a regular basis for parents to monitor their child's progress.

Report cards are usually sent home the Thursday following the end of each 6 weeks. Grades are recorded using numerical scores. The following scale may prove helpful:

90-100 = A
80 - 89 = B

70-79 = C
69 or below = Failing

Grades for Kindergarten are recorded as follows:

E = Excellent
S = Satisfactory

N = Needs Improving
U = Unsatisfactory

When the report card is received, the parent should examine it carefully, sign it, and return it the next day. If the parents desire a conference, they should contact the child's teacher through the school office.

PARENT - TEACHER CONFERENCES

Student academic growth is more dramatic when the home and school work together. Communication is a major part of this process. Either the parents or the teacher may initiate a conference. Certain required conferences must be held, but other conferences may be held at any time mutually suitable to parents and teacher. Parents are asked to phone or send a note ahead of time to allow a teacher to make arrangements for these conferences.

Parents have access to student records and scores, and any reasonable request for explanations and interpretations of these records will be honored.

DISTRICT TESTING PROGRAM

Throughout the year our students will be participating in various testing programs. The purpose of these tests is to help us assess the effectiveness of our overall instructional program and to assist individual planning for each student's education. These testing programs include:

STANDARDIZED TESTING

A nationally standardized achievement test will be given to all students in second grade for placement and evaluation of special programs. Kindergarten, first and second grade students will be given the Naglieri Non-Verbal Ability Test (NNAT) and the MAT in the spring of each year. These tests allow us to compare our students' progress with other students nationwide and assist in planning for individual and campus instruction. Results of these assessments will be made available to parents in group and individual sessions.

TIME ON TASK

Because of the full schedule demanded of students and teachers, interruptions to each class must be minimized. The Christmas party will be limited to the last hour of the day. Any other occasions requiring refreshments should be limited to the last 10-15 minutes of the day.

PERSONAL AND INDIVIDUAL HELP

A major goal of the staff at Jackson Elementary is to see each child as an individual and to meet his/her unique needs. Several special programs are in place in an effort to meet this goal.

1. Counseling Services- A certified professional counselor is on campus to work with students in classrooms, small groups, or individually. The counselor is also available to meet with parents concerning the educational, social, and emotional development of their child.

Please note: The school will not conduct a psychological examination, test, or treatment without first obtaining the parent's written consent, unless required by state or federal law for special education purposes.

2. Special Education Classes- Certain identified students with learning disabilities or speech problems are provided special help as needed by specially trained and certified teachers. Parents desiring more information about these services should phone the Director of Special Education at 903- 566-2441.

3. "504"- The purpose of Section 504 is to ensure that all students with disabilities have the same educational opportunities for success in school and participation in school activities as non-disabled students.

A "handicapped child" under Section 504 is any child who (a) has, (b) has a record of having, or (c) is regarded as having a physical or mental impairment that substantially limits one or more major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

A student must be between the ages of 3 and 21 and not have graduated from school to be considered for eligibility. A visually handicapped or auditorially handicapped child shall be considered for eligibility from birth.

"Physical or mental impairment" is (a) any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory, including speech organs; cardiovascular; reproductive; digestive; genitourinary; hemic and lymphatic; skin; and endocrine; or (b) any mental or psychological disorder, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

To qualify for and receive services under Section 504, the student must demonstrate a substantial impairment to his learning or other major life activity that requires accommodation in the educational setting to give the disabled child educational opportunities equal to those of non-disabled students.

4. Gifted Program (Talent Pool) - All Jackson Elementary kindergarten students are served through a campus-wide Talent Pool program taught by instructors who have received training for instructing gifted and I or talented students. In the spring of each year, kindergarten and first grade teachers, along with any other individuals, nominate students for participation in the Talent Pool classes for the upcoming school year. At the end of the second-grade year, students who are nominated will be screened for possible placement in the Challenge Program as identified gifted/talented students at the third grade level.

Students may be nominated by any professional staff member within the district. (Names of handicapped and I or culturally different students are especially solicited. Parents/community members may nominate a child by contacting the school principal. Any student may nominate himself/herself and/or another student. Students will be nominated by the spring of each year. Permission to test will be obtained from parents of all nominated students.

5. CREDIT BY EXAM- New State Board rules at 19 TAC 74.24 require that any student be granted the opportunity to take an examination to be "accelerated" to a higher grade level he or she has not yet taken in school. The rules also mandate that a student score at least a 90 on such tests to be advanced a grade level in grades 1-5. All students are eligible, with parental consent.

Student in grades 1-5 must take each of the following exams for acceleration to the next grade level: Math, Science, Social Studies, and English I Language Arts.

Questions concerning Credit by Examination should be directed to Mrs. Angela Lacy, Jackson, school counselor, or Dr. Donni Cook, Asst. Supt. at 566-2441.

6. ESL/ BILINGUAL - The E.S.L. (English as a Second Language) program is designed to assist the learning ability of limited English proficient students and to enhance the English language. It is a pull-out program that serves pre-kindergarten through second grade students.

The bilingual program was implemented for the first time in CHISD during the 1997/1998 school year. It is designed to teach basic skills in the primary language of the students of limited English proficiency.

7. **READING RECOVERY**-Reading Recovery is an early intervention program for young readers who are experiencing difficulty in their first year of reading instruction. The program is designed to serve low-achieving readers in a first-grade class. In Reading Recovery, children receive individual daily lessons from a specially trained teacher. These lessons do not take the place of classroom instruction. Reading Recovery is designed to help these initially low-achieving children make accelerated progress and catch up with their peers. Then, they are released from the program as successful readers. When that happens for an individual child, their program is discontinued, and another qualified child begins to receive individual tutoring.

8. **ARI** - This lab is available to give additional reading instruction to those K - 2 students who are experiencing difficulty with reading. The program is designed to serve low-achieving readers in an individual or small group setting. Children will receive lessons from a trained teacher and aide. These lessons do not take the place of classroom instruction; they are in addition to the instruction the child gets in the regular classroom. This program is designed to accelerate the child's progress and catch up with their peers. Then, they are released from the program as successful readers.

9. Reading is taught using approaches that have been shown to improve children's achievement levels. Balanced literacy is a comprehensive literacy program focused on three major areas: reading, writing, and word study (sounds are represented by letter and letter clusters make up spelling patterns). Some other components of this program are shared reading (students and teacher reading together) guided reading (small group similar-needs instruction) and independent reading.

We provide well-designed instructional materials, effective use of instructional time, placement of students in flexible, needs-based groups, constant monitoring of progress, and intense exposure to reading practice. Parents are informed of his/her child's individual progress in parent conferences, informational letters, and/or report cards.

OTHER

PTO

The PTO is a school support group consisting of parents, teachers and others interested in the success of the school. Members engage in various fund raising and service projects, all designed to help the school meet its goals. Information will be provided concerning projects, meeting dates, and membership drives. You are encouraged to become a member.

SCHOOL PICTURES

Individual and group photographs will be made each year by a professional photographer. This is done as a service to families and there is no obligation to participate. In the event of unsatisfactory pictures or missed sessions, retakes can be arranged.

TEXTBOOKS AND LIBRARY BOOKS

State-approved textbooks are provided free of charge for each subject or class. Students are required to use these books carefully. Books must be covered as directed by the teacher. Students who are issued a damaged book should report that fact to the teacher. Any student failing to return a book issued by the school will receive no further textbooks until the lost book is returned or paid for by the parent or guardian.

MATERIALS

Materials that are part of the basic educational program are provided with state and local funds and are at no charge to a student. A student, however, is expected to provide his or her own pencils, paper, erasers, and notebooks.

PARENTAL INVOLVEMENT. RESPONSIBILITIES. AND RIGHTS

A parent may grant or deny any written request from the District to make a videotape or voice recording of the child unless the videotape or voice recording is to be used for school safety; relates to classroom instruction or a co curricular or extracurricular activity; or relates to media coverage of the school as permitted by law.

CHILD NUTRITION

The mission of Chapel Hill Child Nutrition Program is to provide safe nutritious meals to all students.

The new Nutritional policies from Texas Department of Agriculture prohibit parents from bringing any food or drinks for anyone other than their own child during meal time.

All students should receive eligibility information and an application for free and reduced-priced meals. Free and reduced-priced meals are available based on financial need, Parents wanting to apply for free and reduced-priced meals must fill out a form each new school year in order to qualify. It is the responsibility of the parents or guardian to obtain the form from the school office or the cafeteria if one is not received from the packet sent with your child. Applications must be completely filled out and approved before the student is eligible for the free or reduced-priced meals. The rules and qualifications are state mandated.

Parents are responsible for charges made before applications are processed. Only two charges (in a row) will be allowed for a child at Jackson, Wise, and Kissam. There is only one charge allowed at the Middle School and no charging allowed at the High School. Money may be sent to the cafeteria for the week or for the month to be put on a child's account. Checks should be made to the school cafeteria. (Example: Wise Cafeteria, Jackson Cafeteria etc.) There is no charging at breakfast for anyone.

There is no charging for teachers, staff, or any adult. Money may be put on the account for the week or the month.

Student Prices

Jackson, Wise, Kissam

Breakfast	\$0.75	Lunch	\$1.50
Reduced	\$0.30	Reduced	\$0.40
Adults	\$1.25	Adults	\$2.50

Middle and High School

Breakfast	\$1.00	Lunch	\$1.75
Reduced	\$0.30	Reduced	\$0.40
Adults	\$1.25	Adults	\$2.50

ACKNOWLEDGMENT OF HANDBOOK RECEIPT

I have received a copy of the Chapel Hill ISO Student Handbook for 2007-2008.
I understand that the Handbook contains information that my child and I may need during the school year.

Student's Last Name, First Name

Grade, Home Room

Signature of Parent or Legal Guardian

Date

PARENTAL PREFERENCE REGARDING CORPORAL PUNISHMENT

Please check your preference:

_____ I object to the use of corporal punishment (spanking) as a discipline management technique for my child(ren).

_____ I do not object to the use of corporal punishment (spanking) as a discipline management technique for my child(ren). I understand that I will be notified if corporal punishment is administered.

Student's Last Name, First Name

Grade, Home Room

Signature of Student

Date

Signature of Parent or Legal Guardian

Date

Student's Last Name, First Name

Grade, Home Room

**Chapel Hill ISD Rights and
Responsibilities
And Student Code of
Conduct**

ACCEPTANCE FORM

Parents/guardians must acknowledge receipt of the Student Handbook and Student Code of Conduct and the consequences to students who violate District disciplinary policy. After you have reviewed the Rights and Responsibilities and these books with your child, please sign below and return this form to your child's school.

I understand and consent to the responsibilities outlined in the Chapel Hill ISD Student Code of Conduct. I also understand and agree that my child shall be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school and at school sponsored and school related activities, including school-sponsored travel, and for any school related misconduct, regardless of time or location. I understand that any student who violates the Student Code of Conduct shall be subject to disciplinary action, up to and including referral for criminal prosecution for violations of the law.

Thank you for your cooperation.

Signature of Student

Date

Signature of Parent or Legal Guardian

Date

Student's Last Name, First Name

Grade, Home Room

**Chapel Hill ISD Rights and
Responsibilities
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DIRECTORY INFORMATION

Regarding student records, I understand that certain information about my child is considered directory information. Directory information includes: a student's name, address, telephone number, date and place of birth, photograph, and participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade level, enrollment status, honors and awards received in school, most recent school attended, and the student's e-mail address. Directory information may be released by the District to anyone who request it unless I object in writing to the release of any of all of this information within ten (10) school days of the time the Student Handbook and Student Code of Conduct was issued to my child.

No

Yes

Signature of Parent or legal Guardian

Date

**Jackson Elementary School
R. Green-Causey, Principal
16406 FM 2767
Tyler, Texas 75705-9748**

Policies and Regulations...

This handbook contains policies relevant to student life at Jackson Elementary School. It is intended to be as complete as possible, but cannot cover every policy, or change of policy, pertinent to student affairs.

Any important changes which may occur during the current year will be passed on to you. If this document is in conflict with any District policy, the District policy takes precedence.

Please read this handbook carefully. If you have any questions concerning items in this handbook, please phone the school office at 566-3411.

Following the examination of this information, sign the statement below and return it to the office of the principal.

I have read and understand the information given in this HANDBOOK concerning the RULES and REGULATIONS of the school.

_____ Student's Last Name, First Name	_____ Grade, Home Room
_____ Signature of Parent or Legal Guardian	_____ Date
_____ Parent Address	_____ Parent Phone Number
	_____ Date Received in Office